



South Fayette Township School District

Committee Meeting of the Whole

Tuesday, January 16, 2024

7:30 PM

Studio, High School

REVISED AGENDA

MEETING CALLED TO ORDER – President Tom Iagnemma

- Pledge of Allegiance
- Update – Freight Farm – Dr. Rachel Andler and Dr. Matt Callison
- Update – Esports – Dr. Kevin Maurer
- Update – Cybersecurity – Dr. Matt Callison and Lynette Lortz, Computational Science teacher

I. CONSENT AGENDA (data in lilac) (includes common items, such as but not limited to: Minutes, Financial Reports, Tax Refunds, Gift/Donations, Expenditures)

1. Consider approval of the Minutes from the following Board Meetings:

Committee Meeting	November 21, 2023
Regular Meeting	November 28, 2023
Reorganization and Regular Meeting	December 4, 2023

2. Consider approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea
Tax Collector Reports	Kevin Biber
(July 2023 – November 2023)	

3. Expenditures will be submitted for Board review to be approved at the Regular Board Meeting.

Superintendent’s Monthly Report – Dr. Michelle Miller

II. BUSINESS OFFICE (data in blue)

1. The Superintendent and Director of Finance Brian Tony recommend Board approval to hire Jordan Tax Service to complete the Act 80 EIT Reporting Process to the PA Department of Revenue, by the required deadlines for the 2024 reporting year, at a cost not to exceed \$1,400. This is a full service price, including sending and recording the corrected reporting errors and finalizing the reporting to the PA Department of Revenue. **(needs Board action taken on January 16)**

2. The Superintendent and Director of Finance Brian Tony recommend Board approval to enter into a 3-year Licensed Training Provider Agreement with the American Red Cross (pending review by the Solicitor), to provide licensing Red Cross training materials and curriculum for Red Cross training courses provided to District employees. The agreement is retroactive to January 6, 2024. **(needs Board action taken on January 16)**
3. Consider the recommendation of the Superintendent and Director of Finance/HR Brian Tony for Board approval to utilize Hendy Avenue Consulting Services to identify best practices in HR recruiting and selection of educators. There will be no cost to the District.
4. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the Parkway West General Operating and Jointure Budget for 2024-2025 as follows: *(information provided)*

	<u>2023-2024</u>	<u>2024-2025</u>
Parkway West General Operating Budget	\$8,168,903	\$8,865,766
Parkway West Jointure Budget	\$ 800,925	\$ 800,017
<u>South Fayette's Estimated Share of the Budget</u>		
Parkway West General Operating Budget	\$ 549,110	\$ 559,938
Parkway West Jointure Budget	<u>\$ 77,960</u>	<u>\$ 80,438</u>
Total	\$ 627,070	\$ 640,376

This budget information is based on 88.94 ADM's (year 5 of 5 year rolling average)

III. PERSONNEL *(data in pink)*

1. The Superintendent, Director of Finance, Facilities Director, and Custodial Shift Supervisor recommend retroactive Board approval to hire two custodians, pending receipt of required documents. **(needs Board action taken on January 16)**
2. The Superintendent, Director of Finance, and Director of Transportation recommend retroactive Board approval to hire a bus driver, effective for the 2023-2024 school year, pending receipt of required documents. **(needs Board action taken on January 16)**
3. The Superintendent and Principals recommend Board approval to hire the following as Building Substitute teachers. **(needs Board action taken on January 16)**
 - High School, pending receipt of required documents, effective for the 2023-2024 school year
 - Middle School, effective retroactive to January 2, 2024
 - Elementary School, effective retroactive to January 8, 2024
4. The Superintendent and Director of Finance recommend Board approval to hire a temporary Accounts Payable, assisting with the accounts payable duties until a candidate for the Accountant position is hired and trained, effective retroactive to December 16, 2023. **(needs Board action taken on January 16)**
5. The Superintendent and Middle School Principals recommend Board approval of the resignation of a Permanent Substitute Guidance Counselor in the Middle School. The employee's last day worked was January 5, 2024. **(needs Board action taken on January 16)**

6. The Superintendent and Middle School Principals recommend Board approval of the resignation of a Classroom Paraeducator in the Middle School retroactive to Monday, January 15, 2024. **(needs Board action taken on January 16)**
7. The Superintendent and Administrators recommend Board approval of (call as needed) substitute teachers and support personnel, pending receipt of required documents, effective for the 2023-2024 school year. **(needs Board action taken on January 16)**
8. The Superintendent and Middle School Principal recommend Board approval to hire a Long Term Special Education Substitute teacher in the Middle School, effective retroactive to January 10, 2024. The candidate was hired as a Classroom Paraeducator in November 2023 and will return to that position following this time as a long term substitute teacher.
9. The Superintendent and Elementary School Principal recommend Board approval of the retirement/resignation of a Personal Care Paraeducator in the Elementary School. The employee’s last day worked will be June 5, 2024. The employee has been employed by the District since December 2017.
10. The Superintendent and Administrators recommend Board approval of following EPRs, for the 2023-2024 school year:

Kids of Steel Coaches - ES
Kids of Steel Coaches - IS
Extra-curricular Personal Care Paraeducator – HS Music Field Trip, effective April 11-14, 2024
Nurse – HS Music Field Trip, effective April 11-14, 2024
Extra-curricular Personal Care Paraeducator – HS Unified Bocce, effective for the 2023-2024 season
High School Biology Keystone Tutor

11. The Superintendent and Intermediate School Principal recommend Board approval of the leave of absence request for a Special Education teacher in the Intermediate School effective on or about April 26, 2024.
12. The Superintendent recommends Board approval of the job description for the position of Human Resources Director.
13. The Superintendent and Director of Finance recommend Board approval of a placeholder to hire the Business Office Accountant, pending receipt of required documents, with an effective date to be determined.
14. The Superintendent, Athletic Director, the fall season Head Coaches, and High School Principals recommend Board approval of the following coaches for the 2024-2025 season:

Football

Head Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant

Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Volunteer Assistant Coach	Vacant
7/8th Grade Head Coach	Vacant
7/8th Grade Assistant Coach	Vacant
7/8th Grade Assistant Coach	Vacant
7/8th Grade Assistant Coach	Vacant
Volunteer 7/8th Grade Asst. Coach	Vacant
Volunteer 7/8th Grade Asst. Coach	Vacant

Girls Golf

Head Coach
Assistant Coach

Boys Golf

Head Coach
Assistant Coach

Boys Soccer

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
7/8th Grade Head Coach

Girls Soccer

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
7/8th Grade Head Coach
7/8th Grade Assistant Coach

Girls Volleyball

Head Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Assistant Coach
Volunteer Assistant Coach

Boys & Girls Cross Country

Head Coach
Assistant Coach
Volunteer Assistant Coach
7/8th Grade Head Coach

Girls Tennis

Head Coach

Assistant Coach

15. The Superintendent, Athletic Director, and Head Varsity Baseball Coach recommend Board approval of a Volunteer Assistant Baseball Coach, pending receipt of required documents, effective for the 2023-2024 season.
16. The Superintendent, Athletic Director, and Head Girls Varsity Volleyball Coach recommend Board approval of a Volunteer Assistant Girls Volleyball Coach for Middle School and High School, effective for the Winter 2023-2024 season.
17. The Superintendent and Athletic Director recommend Board approval of a placeholder to hire the Head Varsity Football Coach, effective for the 2024-2025 season.
18. The Superintendent, Athletic Director, and Head Varsity Wrestling Coach recommend Board approval of a Volunteer Jr. High Assistant Wrestling Coach, pending receipt of required documents, effective for the 2023-2024 season.

IV. EDUCATION (*data in white*)

1. Board approval for the Superintendent and Director of Innovation and Strategic Partnerships Dr. Matt Callison to attend the ASU+GSV Summit in San Diego, California, from Sunday, April 14, 2024, through Wednesday, April 17, 2024. The costs for the trip will be funded by the Grable Foundation, any additional costs are included in the 2023-2024 budget. **(needs Board action taken on January 16)**
2. **The Superintendent and** Assistant Superintendent Dr. Kristin Deichler, and High School Principals **recommend** Board approval to partner with Rotary International's Youth Exchange Program to support the District's placement of foreign exchange students, beginning with the 2024-2025 school year. There will be no cost to the District. **(needs Board action taken on January 16)**
3. Consider the recommendation of the Superintendent and Lead Nurse Kara Miles for Board approval for District participation in a School-Partnered Collaborative Care Model (SPACE). This voluntary opportunity for parents of children identified with Type 1 Diabetes, to partner with school health personnel and a member of UPMC's Diabetes Medical Team. There is no cost to the District, parent participation is voluntary, and the District will receive \$1,000 for participation. (*information provided*)
4. Consider the recommendation of the Superintendent and Director of Finance Brian Tony recommend Board approval to dispose of the attached list of various High School books as per Board Policy 706.1. The District will attempt to resell the textbooks; if not, they will be donated. (*information provided*)
5. Consider the recommendation of the Superintendent and High School Principals for Board approval for Anthony Salvucci and approved chaperones to accompany the High School Social Studies Travel Group on an international trip to Italy for a two-week period in July 2024. This trip was originally scheduled for summer of 2023 and rescheduled for Summer 2024. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.

6. Consider the recommendation of the Superintendent and High School Principal Dr. Natasha Dirda recommend Board approval for Anthony Salvucci and approved chaperones to accompany the High School Social Studies Travel Group on an international trip to Germany, Poland, Hungary, and Austria from June 26, 2025 through July 7, 2025. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.
7. Consider the recommendation of the Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principal Dr. Natasha Dirda for Board approval to have May 15, 16, and 17, 2024 as asynchronous, virtual instructional days for all High School students in order to administer the Spring Keystone Exams.
8. Consider the recommendation of the Superintendent and Assistant Superintendent Dr. Kristin Deichler for Board approval of the High School Ultimate Frisbee Club as a proposed club in the High School effective starting in for the second semester of the 2023-2024 school year. *(information provided)*
9. Consider the recommendation of the Superintendent and Assistant Superintendent Dr. Kristin Deichler for Board approval of the trial 4th Grade Performing Arts Club Scenery Director to run the second semester of the 2023-2024 school year. *(information provided)*
10. Consider the recommendation of the Superintendent for Board approval for Assistant Superintendent Dr. Kristin Deichler to attend and present at the ISTE Live Conference in Denver, Colorado, from Sunday, June 23, 2024 through Thursday, June 27, 2024. Dr. Deichler was selected as a presenter regarding the F.L.A.G. Drone Academy. The costs will be covered by the F.L.A.G. Moonshot Grant.

V. TRANSPORTATION (*data in green*)

1. There are no items to discuss.

VI. ATHLETICS (*data in salmon*)

1. The Superintendent and Head Dance Team Coach Kristy Kay recommend Board approval for the South Fayette Dance Team to travel to Orlando, Florida to compete in the National Dance Team Championships in Walt Disney World. The team will depart South Fayette tentatively on Wednesday, January 31, 2024 and tentatively return on Monday, February 5, 2024. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the district. *(information provided)* **(needs Board action taken on January 16)**

VII. CONSTRUCTION (*data in white*)

1. There are no items to discuss.

VIII. MISCELLANEOUS (*data in yellow*)

1. Consider the recommendation of the Superintendent and Solicitor for Board approval of the final reading of revised Policy 204 Attendance. *(information provided)*

2. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the first reading of revised Board Policy 610 Purchases Subject to Bid/Quotation. *(information provided)*
3. Consider the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval of the first reading of revised Board Policy 611 Purchases Budgeted. *(information provided)*

Board Comments

SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

Suspend

An Executive Session may be held to discuss personnel and/or legal issues.